



JOB DESCRIPTION

TITLE: Overhead Door Installer

STATUS: Non-Exempt, Hourly

REPORTS TO: Sales Manager and Scheduler

DEPARTMENT: Overhead Door

GENERAL PURPOSE

This position works closely with department manager and fellow technicians, focusing on installing and servicing customer equipment. Equipment typically includes residential and commercial openers, sectional doors and operators. Initially works closely with one of our highly skilled lead technicians, learning the product and the skills required for the trade. In time, technicians that show essential skills and work ethic will move on to their own truck as they continue to install and service a wide variety of products.

Work hours: Typically, M-F 7:00-4:00 pm (occasional Saturdays for service call emergencies)

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepares, installs and adjusts various equipment.
- Provides outstanding customer services and attention to detail.
- Follows all safety rules and protocols and maintains clean work environment.

OTHER DUTIES

- Assists in the training of other employees as needed.
- Performs other related duties as needed and assigned.

MINIMUM QUALIFICATIONS

Education, Experience and Licensing

- High School diploma, GED or equivalent.
- At least 1 year of commercial or industrial field experience preferred.
- Safe and incident-free driving record with a valid Washington State license.
- Ability to pass a pre-employment drug screening and future random screenings.

Knowledge, Skills and Abilities

- Mechanical aptitude and willingness to learn new skills.
- Accurate math and measuring skills.
- Ability to work independently under general direction and to complete daily activities.
- Ability to provide punctual, dependable attendance.
- Ability to perform strenuous physical labor under all weather conditions and to lift and carry heavy objects.
- Good communication skills in providing outstanding customer service and completing appropriate installation paperwork.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS

While performing the duties of this job, the employee regularly works in outdoor weather conditions and near moving mechanical parts. May travel to job locations in Whatcom, Skagit, Island and San Juan Counties. Must frequently lift and/or move 50 to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. While performing the duties of this job, the employee is frequently required to stand on ladder, reach, bend, kneel, turn, twist, and to use hands to finger, handle, or feel objects, tools or controls.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.